

ID	SN-HS-27	Person Responsible	W Dee	Date Last Updated	12-04-18	Revision	4	Status	Released
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## OPERATORS LOG BOOK POLICY



### What is the purpose of the operators' log book and who must sign it?

The log book is an operator's record of machine usage & experience; therefore MEWP usage on site should be recorded and signed off by the site manager. If this is not possible, any manager at PMC with a MEWPS for Managers certificate can sign the book off.

It is company policy that if you use a MEWP, you must have your log book signed off at the end of a Project, especially for machines you are not familiar with.

Operators Name.....

Operators Signature.....

Date.....

Signed:

M Atkinson  
Managing Director

Date of Issue: 12<sup>th</sup> April 2018

Revision dates: 08/03/2018 – 12/04/2018